

Greetings,

We have been thinking about you and hope that you and your family are safe and healthy. Everyone has been through a lot and is ready to start a “new normal” routine again. As we welcome you back to our office, we want to reassure you that your safe treatment here is and always has been our number one goal. We have been spending this shut down time installing air filtration and sterilization units as an added safety measure.

We are following the most recent advice from the CDC and our professional organizations to make changes to keep you, our other patients, and our staff, safe from infection. Some changes include:

- Our staff will ask you screening questions when you schedule, when we confirm your appointment, and the day of your appointment.
- We ask that you call the office BEFORE your appointment if you have had ANY health changes.
- We ask that you use the restroom before getting to the office.
- We also ask that you come into the office alone. If necessary, one caregiver or family member may come in with the patient.
- We ask you to wait in your car instead of the waiting room. Please call the office upon arrival.
- We will spray your hands with hand sanitizer when you arrive at the office.
- We will take your temperature before your appointment.
- We ask that everyone who enters the office wear a face covering or mask.
- We are allowing more time between appointments to manage social distancing between patients.
- We have removed hard-to-disinfect items in the waiting room to make it easier to clean frequently during the day.
- You may see that all staff, including the front office staff, will be wearing masks.
- There may be other changes as we try to keep social distancing to six feet.

We are happy to answer any questions you may have about the steps we are taking to keep you, and every patient, safe in our office. Please call our office at (231) 547-4347 or visit our website at [www.charlevoixdentist.com](http://www.charlevoixdentist.com) if you have any questions or to make an appointment.

Thank you for your understanding.

We look forward to seeing you soon!

Sincerely,

Dr. Makowski and Team